

EXMOUTH TOWN COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP

Notes of 35th meeting, 10.00am on August 21st 2018 Exmouth Town Council meeting room, Town Hall.

Action Points in Yellow

PRESENT

Roy Pryke	RP	NPSG Chairman
Cherry Nicholas	CN	Exmouth Brixington Ward Councillor
Pauline Stott	PS	Exmouth Halsdon Ward Councillor
Brian Bailey	BB	Exmouth Withycombe Ward Councillor
Mark Williamson	MW	Littleham Ward Councillor
James Hutchings		Christians Together in Exmouth
Philip Twamley	PT	EDDC
David Radford	NP	DOP Group
Janvrin Edbrooke		Neighbourhood Plan Officer

APOLOGIES

Keith Bungay	KB	NPSG
Bruce de Saram	BdS	Exmouth Littleham Ward Councillor Rev. James
Rob Masding	RM	Transition Exmouth
Ian Cann	IC	NPSG Vice-Chairman
Lisa Bowman	LB	Exmouth Town Council Devon,
John Thorogood	JT	Chamber of Commerce

1. Notes of NPSG July 17th draft minutes: **NPSG: agreed with minutes.**
2. Matters Arising and Action Points discussed:

Item 3: Examiner Selection: PT talked through the two IPe examiners detailed in his document (see attachment) and the EDDC procurement process. PT recommended examiner Jill Kingaby.

NPSG: Accepted Jill Kingaby to be their appointed examiner.

Item 6: ETC Decision: NP implementation Strategy: This was taken to ETC Meeting on Monday 6th August 2018; Item c18/110 Outcome was:

- **Neighbourhood Plan Steering Group**
The notes of the meeting dated 17th July, 2018 were accepted. It was agreed that once the Plan had been submitted for examination the NPSG would draft an Implementation Strategy and the Town Council would review and agree this in an Extra-Ordinary meeting prior to the plan being made.
3. Finance: Consultants have incurred extra hours this was due to:
 - the Submission document not being completed in time for them to work with.
 - The acceptance of the new NPPF July 2018

NPPF discussion: The Exmouth Neighbourhood Plan Submission Document will not need to be altered in line with the 2018 document :

- NPPF 2012 citation on page 13 does not differ much from the July 2018 version.
- Exmouth is within new legislation which requires all Neighbourhood Plans submitted from January 2019 onwards have to use and work with the July NPPF. PT supported the above 2 bullet points.

NPSG agreed that the Exmouth NP submission document remains as is and recommended that the NP is regularly monitored in relation to the NPPF. (July 2018)

PT provided information on modifications of Neighbourhood Plans and that there is funding available for this. **Action :PT to provide funding guidelines and details on the modification process and to confirm time lines (five years).**

4. Submission Documents:

A: Consultation Document (M. Parkes)

- Text changes highlighted.
- Need for N/A sections to be completed. PT supports this.
- Appendix N to be provided.

B. Basic Conditions Statement: (J. Widdecombe)

- Text changes highlighted.
- Feedback from this consultant was forwarded to PT for feedback. PT provided feedback (See attached)
- Policy EN4; has been a recurring debate.

NPSG: agreed that Policy EN4 will remain in the ENP and for the Examiner to make the decision as to whether this policy stays in or is removed from the Neighbourhood Plan.

NPSG: agreed with recommendations from PT on other issues raised by JW.

C: ENP Submission Document

- Chapter by Chapter text changes highlighted.
- Housing section will be reorganised with subsections and with objectives policies and community actions threaded into the text rather than at the end.

NPSG agreed on all the changes and for JE to amend the Housing section as detailed.

5. AOB: none

6. Next meetings: TBC possibly in November.

Meeting finished 1 pm